

**AUGUST 18 – MEETING 33  
VOLUME 28**

The Ross County Board of Commissioners met on this day, August 18, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioner James Lowe and David Glass in attendance.

Commissioner Everson led the Pledge of Allegiance.

**MINUTES APPROVED**

Mr. Lowe moved, Mr. Glass seconded, the minutes of the August 11, 2025 meeting, be approved as submitted. On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Glass moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PAY TO NAME	TOTAL VALUE
VOCA	Office City Express	788.24	Engineer	Tow Path Materials	102.2
Veterans Service Commission	Haller Funeral Home, LLC	1000	Engineer	Tim's Tires & Accessories	300
Veterans Service Commission	Haller Funeral Home, LLC	2000	Engineer	T-Mobile USA Inc	244.11
Veterans Service Commission	Freedom Path-Chillicothe	500	Engineer	Rumpke Of Ohio, Inc	248.34
Veterans Service Commission	The Corner Market	898.63	Engineer	Printex Printing	129.39
Veterans Service Commission	Save-A-Lot	6080.13	Engineer	The Ohio Bridge Corp	22128
Veterans Service Commission	Fayette Flag & Banner Supply	575	Engineer	MD Solutions	768
Veterans Service Commission	Kelly Grant	49.98	Engineer	Lightle Enterprises of Ohio LLC	1087.75
Treasurer	Office City Express	57.01	Engineer	Kenworth Truck Co.	96.19
Sheriff	Allen's Pharmacy	1674.71	Engineer	Jack's Tire & Auto Center, Inc.	168
Sheriff	Ross County Sheriff's Dept.	5000	Engineer	HR Direct	74.91
Sheriff	Highland Co. Sheriff	4299.36	Engineer	G&J Asphalt & Materials, Inc.	2660.13
Sheriff	Ross County Engineer	235.98	Engineer	The Firelands Supply Co	983
Sheriff	Premier Health Care Services, Inc	44908.3	Engineer	Do It Right Cleaning Service, LLC	825
Sheriff	Aramark Services, Inc	8002.73	Engineer	Cross & Sons Farm Equipment	270.72
Sheriff	Krace Gill	1140	Engineer	Chillicothe Steel Co.	435
Sheriff	Office City Express	27.16	Engineer	Cintas Corporation # 530	442.24
Sheriff	Galls, LLC	36.69	Engineer	Amazon Capital Services	71
Sheriff	DTB Distributors, Inc.	42.86	Engineer	Airgas Great Lakes	1253.94
Sheriff	AutoZone	233.36	Engineer	Advance Auto Parts	44.5
Sheriff	Glo Fiber	244.69	Engineer	Adena Health System	78
Sheriff	Adena Health System	125.71	Engineer	Ace Truck Body, Inc.	1626.7
Sheriff	PAUL HAWK	1740	Emergency Management	US Bank NA	200.32
Sheriff	Fayette County Commissioners	10866.49	Emergency Management	Amazon Capital Services	123.29
Sheriff	Columbus Radiology Corp.	599.88	Emergency Management	Gordon Flesch Co, Inc.	29.63
Sheriff	Amazon Capital Services	105.96	Emergency Management	Mark Thompson	22
Sheriff	Penwell, Julia	64.95	Emergency Management	Joshua Garrett	74.27
Sheriff	DANA HUTTON	298.59	Emergency Management	Lowe's	143.42
Sheriff	TONY WHEATON	450	Dog Warden	Amazon Capital Services	62.99
Sheriff	Scioto Shoe Mart	116.98	Dog Warden	Glo Fiber	131.21
Sheriff	Scioto Shoe Mart	467.92	Dog Warden	Jim Davis Tire Center USE VEND	24
Sheriff	Scioto Shoe Mart	112.48	Dog Warden	Amazon Capital Services	1318
Sheriff	Adena Health System	179	Coroner	NMS Labs	956
Sheriff	Adena Health System	71	Coroner	MARK A GRAY	19
Sheriff	Ohio Peace Officer Training Acad	275	Common Pleas Court #2	Speirs, Tammy	84
Sheriff	Buckeye Sheriff's Educational Fo	800	Common Pleas Court #2	Ohio Judicial Conference	375
Sheriff	Rumpke Of Ohio, Inc	1540.21	Common Pleas Court #2	Clevenger, Leah	1794
Sheriff	Glo Fiber	511	Commissioners	Capital One Commercial	454.98
Sheriff	MAGLOCLLEN	400	Commissioners	MS Consultants	91411.48
Sheriff	Fishel, Downey, Albrecht & Riepe	26.95	Commissioners	John Deere Financial	448.99
Sheriff	Fishel, Downey, Albrecht & Riepe	184.8	Commissioners	Sherwin Williams Company	44.09
Sheriff	Fishel, Downey, Albrecht & Riepe	173.25	Commissioners	Jerry Pate Turf & Irrigation, Inc	162324.35
Sheriff	DPS Media, Inc	143	Commissioners	Chuck's Septic Tank, Sewer and D	2750
Sheriff	Modern Office Methods, Inc.	59.13	Commissioners	Ross-Chillicothe CVB	1500
Sheriff	Modern Office Methods, Inc.	236.48	Commissioners	Integrated Protection Services	102
Sheriff	Modern Office Methods, Inc.	295.65	Commissioners	State Electric Supply, Inc.	84.04
Sheriff	Modern Office Methods, Inc.	118.24	Commissioners	Schindler Elevator Corporation	6710.67
Ross County Court System	Compass Integration LLC	3793.75	Commissioners	Gannett Ohio LocalIQ	103.2
Ross County Court System	Compass Integration LLC	2969.09	Commissioners	Bricker Graydon LLP	1275
Ross County Court System	The Garden Family Advocacy Cen	3332.18	Commissioners	Bricker Graydon LLP	956.25
Recorder	Modern Office Methods, Inc.	76.44	Commissioners	Bricker Graydon LLP	6081.25
Prosecuting Attorney	Axia Technology Partners, LLC	2880	Commissioners	Master Locksmith and Safe Servi	1175
Prosecuting Attorney	Axia Technology Partners, LLC	65	Commissioners	State Electric Supply, Inc.	130.88
Probate Court	Ohio Association of Probate Jud	150	Commissioners	Thomas Gas Services, Inc.	7.72
Probate Court	Glacier Mountain Bottled Water	20.25	Clerk of Courts	Ross County Clerk of Courts	860.4
Planning Commission	DESIGNING LOCAL LTD	41000	Clerk of Courts	Glacier Mountain Bottled Water	44.5
Planning Commission	Montrose Group, LLC	5000	Clerk of Courts	UPS	17.77
Planning Commission	Village of Leesburg	229055.25	Building Department	DAVID BITLER	73.7
Planning Commission	HARDLINES DESIGN COMPANY	15671.73	Building Department	Quill Corporation	37.98
Planning Commission	City of Hillsboro	835.22	Building Department	Quill Corporation	68.39
Planning Commission	Goodhue Consulting, Inc	1062.5	Building Department	JOSHUA HETTINGER	33.95
Planning Commission	American Structure Point, Inc	906282.6	Board of Elections	Gannett Ohio LocalIQ	31
Planning Commission	BDT AID, Inc	8188.25	Board of Elections	Go2ITGroup	1824.44
Planning Commission	American Structure Point, Inc	41723.58	Automatic Data Processing Boar	VC3 INC	2444
Planning Commission	Choice One Engineering Corpora	39970.5	Automatic Data Processing Boar	Gordon Flesch Co, Inc.	244.44
Planning Commission	Schooley Caldwell Associates In	41014.14	Automatic Data Processing Boar	Gordon Flesch Co, Inc.	300.42
Planning Commission	American Structure Point, Inc	7725	Automatic Data Processing Boar	CDW Government, Inc.	48.58
Law Library	Glo Fiber	71.2	Automatic Data Processing Boar	Glo Fiber	2323.54
Juvenile Court	Verizon Wireless	546.56	Automatic Data Processing Boar	Verizon Wireless	198.88
Juvenile Court	SHANNA HAYBRON	2061.66	Automatic Data Processing Boar	Westside Media	86.25
Juvenile Court	Amazon Capital Services	14.98	Auditor	Appraisal Research Corp.	11971.03
Juvenile Court	Abraxas Ohio	10695	Auditor	Treasurer, State of Ohio	8891.22
Juvenile Court	Glacier Mountain Bottled Water	25.5	Auditor	Glo Fiber	1386.92
Juvenile Court	Amazon Capital Services	49.43	Auditor	Rutherford, Chase Colin	502.5
Juvenile Court	King, Kristen	960	Auditor	Glacier Mountain Bottled Water	22.25
Engineer	Iron City Implement	925.63	Auditor	Fairfield Computer Services, LLC	165
Engineer	Advanced Hydraulics and Hoses	845.39	Auditor	Rich & Gillis Law Group LLC	554.28
Engineer	Advanced Hydraulics and Hoses	1829.28	Auditor	Rich & Gillis Law Group LLC	25.72
Engineer	Putnam Signal And Lighting Servi	1300	Auditor	Rutherford, Chase Colin	250
Engineer	World Fuel Services, Inc	2032.8	Auditor	Treasurer - State of Ohio	3935.1
			Adult Probation	Verizon Wireless	88.5
					<b>\$1,821,315.32</b>

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

### **THEN & NOW CERTIFICATES APPROVED**

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated August 4, 2025 through August 18, 2025, in the amount of \$5,152.14 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

### **TRANSFER OF FUNDS**

Mr. Glass moved, Mr. Lowe seconded, to transfer \$639.67 from account code 203-32-00-7013 Workers Comp, into account code 203-32-00-7150 Supplies, per a request of August 18, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$5000.00 from account code 100-01-04-7550 Other Expenses into account code 100-01-00-7550 Other Expenses, per a request of August 18, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$426.43 from account code 420-18-14-7103 OHMAS Contract, into account code 420-18-14-7550 OHMAS Other, per a request of August 18, 2025 from the Ross County Juvenile Court.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$2,000.00 from account code 100-03-00-7014 Group Insurance into account code 100-03-00-7150 Supplies, per a request of August 18, 2025 from the Ross County Treasurer.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$22,289.50 from account code 100-00-00-0010 General, into account code 420-99-39-5901 VOCA/SVAA, per a request of August 18, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

### **APPROPRIATION OF FUNDS**

Mr. Glass moved, Mr. Lowe seconded, to de-appropriate \$169.36 from account code 100-05-00-7550 Other Expenses, per a request of August 18, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to appropriate \$4,225.48 from account code 100-21-00-7551 Toxicology, per a request of August 18, 2025 from the Ross County Coroner.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

### **LEASE EXTENSION FARMLAND FAIRGROUNDS ROAD**

Mr. Glass moved, Mr. Lowe seconded, to enter an addendum to the three (3) year lease agreement for an additional 3 years for 77.86 acres of farmland located at the Ross County Fairgrounds, Chillicothe Ohio, Union Township, with Mr. Marc Colburn, Lessee, maintaining the effective date, January 1, 2026 through December 31, 2028.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

### **REQUEST FOR PROPOSALS FOR AIRPORT CONSULTING AND PLANNING SERVICES**

Mr. Lowe moved, Mr. Glass seconded, to approve the RFP to be posted Friday August 22, 2025, for the Airport Consulting and Planning Services for the Ross County Shoemaker Airport.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

### **VALUE ANALYSIS 104 SEWER PROJECT**

Mr. Lowe moved, Mr. Glass seconded, Mr. Everson be authorized to sign on the Commissioners behalf, three (3) Value Analysis forms for the 104 sewer project; Sandra J. Winegardner, 20288 SR 104, Runway Projects, LLC, 2276 Stone Road, and Randall L. Winegardner, 21288 SR 104.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

### **FINAL PAYMENT ODOT M23-27 AIRPORT IMPROVEMENT GRANT**

Mr. Glass moved, Mr. Lowe seconded, Mr. Everson be authorized to sign on the Commissioners behalf, the request for final payment for ODOT Grant M23-37 and FAA AIP Grant 3-39-0017-023-2022 for Rehabilitate Runway 5/23 and Conduct Wildlife Site Visit completed at the Ross County Shoemaker Airport in the amount of, \$550.54.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

### **STATE ROUTE 104 SANITARY SEWER PROJECT LOCATION PLAN APPROVAL**

Mr. Lowe moved, Mr. Glass seconded, to approve the SR 104 Sanitary Sewer location plan for the upcoming bid proposal.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

### **EXECUTIVE SESSION CALLED**

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners adjourn into executive session at 1:00 pm, to discuss matters to be kept confidential regarding Pixelle.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

### **REGULAR SESSION RESUMED**

The executive session called at 1:00 pm was adjourned, and the regular meeting resumed at 1:47 pm. No action was taken.

### **OTHER BUSINESS**

#### **Staff Meeting was held**

**Ross County Senior Citizens** – Jodi Hougland, Director, listed some of the many programs they provide for seniors, such as; transportation for medical appointments, grocery shopping, in-home meal delivery (up to 300 daily), congregate meals at the center, day trips, to name a few. They have a staff of 28, 10 of which are drivers. They goal of the center is to keep seniors in their homes, living independently as long as possible. The

center is working on finding ways to include outlying centers, like Bainbridge and Adelphi, in the programs offered in Chillicothe. The intent is to have a community members from each outlying area to serve on the board. Ms. Hougland is working toward this goal and will continue to update the Commissioners as progress is made.

**ADJOURN**

Mr. Jack A. Everson, President, adjourned the regular meeting of August 18 at 10:58 p.m., Board of Commissioners of Ross County, Ohio

  
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Jack A. Everson, President

  
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James E. Lowe, Vice President

  
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David Glass, Commissioner